

Admissions Application Form – St Crispin's School (Leicester) Limited

Information Required:

- Copy of Pupil Passport
- Copy of Visa/Biometric Resident Permit (If have one)

Child's Personal Details: (Please use Block Capitals)		
Surname		
First Name		
Second Name		
Date of Birth		
Gender		
Date of Admission		
Entry into Year		
Current School Year		
Previous Nursery/Childminder		
Previous School for Reference		
Siblings in School		
Residential Parent/Guardian Information (Please use Block Capitals)		
	Father	Mother
Title: Mr/Mrs/Ms/Dr		
Surname		
First Name		
Address Line 1		
Address Line 2		
Town		
Postcode		
Home Number		
Mobile Number		
Work Number		
Email		

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Non Residential Parent/Guardian Information (Please use Block Capitals)		
	Father	Mother
Title: Mr/Mrs/Ms/Dr		
Surname		
First Name		
Address Line 1		
Address Line 2		
Town		
Postcode		
Home Number		
Mobile Number		
Work Number		
E-mail		

Early Years Information:	Please complete the details below:
I/we wish the school to claim the Nursery Educational Grant for me.	
Number of sessions attending	
Number of sessions claiming NEG for at St. Crispin's	
St. Crispin's is the only school who I/we authorise to claim the grant	
If no please state the other Nursery authorised to claim the grant	
i/we understand that if the NEG claimed elsewhere this will alter the amount of the fees payable to St. Crispin's School	
Copy of Birth Certificate enclosed	

Identification:	
UK British Passport Holder: Copies enclosed	
Mother	Yes/No
Father	Yes/No
Child/ren	Yes/No
Child Birth Certificate	Yes/No
If no -	Yes/No
Visa for Child enclosed	Yes/No
Visa for Parent enclosed	Yes/No
CAS Number applied for:	Yes/No

Medical Information:	
Doctors Name	
Doctors Address	
Health Visitor	
Childs First Spoken Language	
Parents First Language	
Religion	
SEN Code Description	Please tick if applicable
N	No Special Educational Needs
A	School Action or Early Years Action
P	School Action Plus or Early Years Plus
S/EHCP	Statement of Special Educational Needs

Ethnicity – Please tick the box which represents your child’s ethnicity:					
Code	Description		Code	Description	
WBRI	White British		APKN	Asian or Asian British, Pakistani	
WIRI	White Irish		ABAN	Asian or Asian British, Bangladeshi	
WIRI	Traveller or Irish Heritage		AOTH	Asian or Asian British, any other Asian Background	
WROM	Gypsy/Roma		BCRB	Black or Black British, Caribbean	

WOTH	White Other		BAFR	Black or Black British African	
MWB	Mixed, White and Black Caribbean		BOTH	Black or Black British, any other Black Background	
MWBA	Mixed, White and Black African		CHNE	Chinese	
MWAS	Mixed, White and Asian		OOYH	Any other Ethnic Background	
MOTH	Mixed, any other mixed background		R	Do not wish to be recorded	
AIND	Asian or Asian British, Indian		NOBI	Not obtained	

Health and Safety Information:

		Yes	No
1	Can your child drink milk?		
2	Is your child vegetarian?		
3	Can your child drink squash?		
4	Can your child drink sugar free squash?		
5	Can your child eat biscuits and sweets?		
6	Can your child eat fruit?		
7	Can your child eat pork?		
8	Can your child eat beef?		
9	Can your child eat eggs?		
10	Can your child use plasters?		
11	Is your child allergic to nuts?		
12	Is your child allergic to diary produce?		
13	Is your child allergic to the sun?		
14	Does your child wear spectacles?		
15	If so, are they long or short sighted?	Long	Short
16	Has your child been bullied?		
17	Have you discussed this with the Head of Education?		
18	Does your child have eczema?		
19	Does your child have asthma?		
20	Is your child diabetic?		
21	Is your child vegan?		
22	Is your child on Ritalin?		
23	Is your child on Concertia?		

24	Does your child use an inhaler?		
25	Does your child use insulin?		
26	Does your child have an epipen?		
27	Is your child deaf?		
28	If so, left or right ear?	Left	Right

Collection Details:
I/we give the following authority to collect my child from school.

1	Name:		
	Contact Phone Number:	Relationship to child:	
2	Name:		
	Contact Phone Number:	Relationship to child:	
3	Name:		
	Contact Phone Number:	Relationship to child:	
	Collection/VLE Registration Password:		

Payment Details:		Please tick:
1	Termly by either cheque or Standing Order	
2	Monthly by Standing Order	
3	Payment by Nursery Voucher: Company Name:	

Please help us look after your child by taking the time to fill in this information as carefully as possible. The questions have to be answered Yes or No and are for health and safety reasons only. This information is for database purposes and will be on a 'need to know basis' for staff.

Specialist Requirements: Please complete this section if applicable:

		Yes	No
1	Does your child have Dyslexia?		
2	Does your child have Dyspraxia?		
3	Does your child have ADHD?		
4	Does your child have Asperger's?		
5	Is your child with CAHMS?		
6	Medical Other – Please state:		
7	Does your child have a Statement of Educational Needs?		
8	If yes, what is the date of the review?		
9	Does your child have a EHCP?		

11	If yes, what is the date of the review?		
12	Is your child on School Action?		
13	Is your child on School Action Plus?		
14	Do you have an Educational Psychologists Report?		
15	Do you have a Specialist Teacher Report?		
16	If so, have you provided the school with a copy?		
17	Does your child have SpLD?		
18	Does your child have a General Learning Difficulty?		
19	Do you feel there may be a learning difficulty?		
20	Does your child have speech and language difficulty?		
21	Does your child have any emotional, social, behavioural difficulties?		
22	Are any Outside agencies involved: I.e. Social Services/Speech Therapists ect?		

Consent Form for School IT and Internet Access – Year Foundation 2 – Year 11	
St. Crispin's Children's Agreement for E Safety, Mobile Phones and Using Computers and Internet Safely:	
1	I will only use my own log-in name and password which I will keep secret.
2	I will not look at, change or delete other people's files.
3	I will not bring memory sticks/USB into school without permission.
4	I will not interfere with, damage, add equipment to or remove any item of equipment, such as headphones from a school computer and if I do I accept that the cost of replacement will be paid for by myself.
5	I will ask permission from a member of staff before using school IT equipment or internet.
6	I will not attempt to access pornographic, games or other prohibited sites on the internet.
7	I will not download or store games, music, pornography or any other prohibited files from the internet or from any other media.
8	I am aware that it is illegal to download pornographic material within school property and I am aware that any student aged 12 and over can be prosecuted by the police.
9	I will not use school computers to buy or sell anything using the internet.

10	I will not use internet chat rooms on school property.
11	I will not play games on school computers except those in the approved school games file and only when permission has been given by the teacher.
12	I will not use school IT equipment to produce, store or send racist, sexist, obscene or other offensive material (including file names).
13	I will only e-mail people I know or whom my teacher has approved.
14	The messages I send will be polite and sensible and I will never pretend to be someone I am not.
15	I will not give my home address or telephone number, or arrange to meet someone.
16	To help protect other pupils and myself I will tell my teacher if I see anything that I am unhappy with or I receive a message I do not like.
17	I understand that the school will check my computer files and the internet sites I visit.
18	I am aware that the school can monitor what I am currently working on in real time.
19	I will use legal file names – I will name a file properly before I save it.
20	If allowed to bring a mobile phone into school I will switch this off and sign it into the office on arrival.
21	I will not use personal mobile phones or other equipment to send anti-social messages etc. to other people.
22	I will not take photographs in school without the permission from the Head of Education.
23	I will remember that deliberately uploading anti-social photographs, texts messages etc of/to other pupils or representatives of the school either staff/parents/friends will lead to sanctions.

I agree to follow the E Safety rules and understand that if I deliberately break any of these rules I could be stopped from using the internet or the schools IT equipment, my parent/carer informed and further more serious action may follow, such as suspension or exclusion from school and the replacement of any damaged equipment will be paid for by myself. Whenever I 'logon' I re-affirm my consent to these rules:

Signed:

Dated:

Parents/Carers Permission – Foundation 2 – Year 11 Pupils:

On the terms set out above I fully support any sanctions put in place by the School. I give permission for my son/daughter to use the school computers, internet and equipment.

Signed: _____	Dated: _____
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DECLARATION: Please read the following carefully and ask for clarification if necessary.

I/we can confirm that I/we give my/our permission for my child to attend outings to the park, the shops and go on walks and trips using school and public transport organised by the school and supervised by the staff. I/we confirm I/we will inform the school immediately should any of the above information change. I/we also confirm that should the need ever arise for emergency medical attention, advice or treatment I/we give permission for the school to act on my behalf until I/we can be contacted and that the health professionals are responsible for any decisions on medical treatment in my absence.

I/we confirm that I/we do not object to other parents photographing or videoing school functions unless there is firm government legislation to the contrary. I/we understand that I/we are not allowed to take photographs or video footage at the swimming baths as this contravenes Leicester City Council Policy and parents would be evicted from the pool. I/we confirm that photographs taken during school activities by staff may be used in an advertising feature, on the website and as part of any coursework that may be necessary for their education. These photographs/footage will always be used under strict control of the school. (If parents object please notify the school in writing).

I/we understand that the provider may share relevant data with the local authority if requested.

I/we the parents/guardians of: _____ hereby acknowledge and have received, read and understood the following terms and conditions upon which our child is accepted as a pupil of the school and hereby confirm our acceptance of such conditions. We understand that one terms notice must be given or one terms fees paid in lieu of notice. A copy of our Terms & Conditions can be found on our website as well at www.stcrispins.co.uk

Following the legal change in law, this form needs to be signed by all the people who have **LEGAL PARENTAL RESPONSIBILITY FOR:**

Childs Name:

Legal Responsibility:

Signed by Mother..... Date.....

Legal Responsibility:

Signed by Father..... Date.....

Legal Responsibility:

Signed by Guardian..... Date.....

Legal Responsibility:

Signed by Guardian..... Date.....

